

# PARK SERVICES MAINTENANCE TECHNICIAN

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Position Code: 1430

WC Code: 9102

FLSA Status: Non-Exempt

Pay Grade: 343

Location: Parks & Recreation

Approval Date: 2019

## **General Statement of Duties**

Performs skilled and semi-skilled work on grounds, parks and equipment.

## **Distinguishing Features of the Class**

An employee in this class performs a variety of manual labor tasks in the maintenance of Town parks. Parks maintenance includes mowing grass, dragging and lining ball fields, painting and repairing benches and playground equipment, and cleaning up trash and restrooms. Work may include assisting with or performing routine and specialized maintenance and repair of equipment used. Employee must be able to perform manual labor, as well as skilled and semi-skilled duties, and abide by safety rules and regulations. Accuracy in equipment operation is essential to prevent damage and ensure citizens are not injured. Work may require serving on call. Work subjects the employee to inside and outside environmental conditions, noise, vibration, hazards associated with maintenance work, fumes, odors, dust, mists and oils. In some jobs involving equipment, duties may expose the employee to human body fluids and thus the work is subject to level II of the OSHA requirements on bloodborne pathogens. Work is assigned daily by the Park Services Supervisor and is reviewed through observation, quality and quantity of completed work and discussions.

## **Duties and Responsibilities**

May perform park maintenance to include mowing, landscape maintenance, fertilizing, mulching, etc.

May prepare athletic fields to include lining, dragging, routine and annual maintenance.  
May perform back-up cemetery duties to include plot sales, meeting with families, ensuring burials are conducted properly, maintaining cemetery records and maps, and overseeing marker installations.

Performs basic equipment maintenance.

Sets up for Town events and moves Town property as directed.

Operates equipment.

Performs on call duties for evenings, holidays and weekends.

Applies pesticide under the guidance of a licensed applicator.

Performs routine playground inspections.

Assists with specialized turf maintenance.

Operates specialized equipment on occasion.

Performs other duties as assigned.

## **Recruitment and Selection Guidelines**

### **Knowledge, Skills and Abilities**

Working knowledge of the methods involved in and skill in operating required equipment under conditions of a particular job.

Working knowledge of mechanical functions of equipment and trucks and methods for routine maintenance and repairs.

Working knowledge of tools, materials and methods used in skilled, unskilled and semi-skilled parks maintenance work.

Ability to understand and follow oral and written instructions.

Ability to use varied equipment required in the performance of duties.

Ability to establish and maintain effective working relationships with other employees, supervisors and the general public.

Proficiency with specialized equipment appropriate for position and assignment

### **Physical Requirements**

Must be able to perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, feeling, talking, hearing and repetitive motions.

Must be able to perform heavy work, exerting up to 100 pounds of force occasionally, and/or up to 50 pounds of force frequently, and/or up to 20 pounds of force constantly to move objects.

Must possess the visual acuity to make visual inspections of work assigned and completed, operate equipment and perform mechanical and trades tasks.

### **Minimum Education and Experience**

High School Diploma or GED and six months of direct experience performing skilled or semi-skilled labor on grounds, parks, golf course or similar setting.

### **Special Requirements**

Possession of a valid North Carolina Driver's License.

Pesticide license preferred.