

UTILITIES LOCATOR

Position Code: 1670
WC Code: 7580
FLSA Status: Non-Exempt
Pay Grade: 346
Location: Public Services
Approval Date: 2019

General Statement of Duties

Performs responsible semi-skilled and skilled work in the location of water and sewer lines and in the installation, replacement, repair and maintenance of water and sewer lines, and appurtenances.

Distinguishing Features of the Class

An employee in this class performs a variety of skilled work locating water and sewer lines for Town Utility Department, other utility companies and contractors. Work involves operating equipment to locate and mark present water and sewer lines. Work also includes trouble shooting wastewater collection lines problems, doing sewer inspections on new laterals, and assisting with normal line maintenance operations. Employees are subject to working in both inside and outside environments, in extreme hot or cold weather, and exposure to various hazards such as loud noises, vibration, moving mechanical parts, electrical current, chemicals, fumes, odors, dusts, mists, gases, poor ventilation, and oils. Work is also subject to the final standards of OSHA on blood borne pathogens. Employees are subject to on-call and callback work. Work is performed under regular supervision and is evaluated through observation and inspection for adherence to instructions and standard trade and safety practices.

Duties and Responsibilities

Locates and marks water and sewer lines for utility department, other utility companies and private contractors.

Operates tapping machine to make water and sewer taps and service connections; installs hydrants, meters, valves, clamps, and related pipeline apparatus; sets meter boxes; repairs and replaces fire hydrants.

Assists with inspections and repair of pumping stations, reading water meters, and other related tasks.

Complete sewer inspections on new laterals.

Performs other related tasks as required.

Recruitment and Selection Guidelines

Knowledge, Skills, and Abilities

Considerable knowledge of the tools, materials and equipment used in the location, installation, replacement, maintenance and repair of utility lines.

Knowledge of other utilities located within common Right of Ways.

Considerable knowledge of a variety of maintenance and manual methods and tasks involved in the location of, installation, replacement, maintenance, repair and replacement of utility lines and appurtenances.

Considerable knowledge of the use of common hand and power tools.

Knowledge of the municipal water and sewer service policies and procedures.

Ability to establish and maintain effective working relationships with supervisors, co-workers and the public.

Ability to read utility line maps and operation and service manuals and to understand and follow oral and written instructions.

Physical Requirements

Must be able to physically perform the basic life operational functions of climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, feeling, talking, hearing and repetitive motions.

Must be able to perform very heavy work exerting up to 100 pounds of force occasionally; 50 pounds of force frequently; and 20 pounds constantly.

Must possess the visual acuity to operate mobile equipment such as loaders in a safe manner to fit pipes and other parts, read gauges, and make written records.

Minimum Education and Experience

High School diploma or GED and five to seven years of experience in construction-related water/sewer work; or an equivalent combination of education and experience.

Special Requirements

Ability to obtain NC WDC certification within 18 months of hire.